

# M&C Scout District

## GDPR Notice and Permission Form

V1.0 AUG 2018

*For under 13s, this permission form must be completed by a Parent/ Guardian.*

### Summary:

1) We will keep/use your information for as long as you are a member (except where we have a responsibility to keep specific information longer or for historical record keeping e.g. photographs), and will only pass it on as described in the privacy notice.

2) You have the right to:

- be informed, and object to, how we process your personal information.
- access, correct, sometimes delete and restrict the personal information we use.
- complain to us and to the data protection regulator.

If you wish to exercise any of these rights, please contact the District Commissioner or your Section Leader for more information.

You can request access to view and edit your personal information directly on our online membership systems Online Scout Manager (Youth Members), if used, and Compass (Adults). All adult members can access and edit their personal information on Compass, and are required to keep their own records up to date.

### What we would like you to permit:

We are asking for your permission to store and use the following types of data:

- Your medical information for your safety and protection whilst in the care of the Scout Group.
- Your contact information to have the ability to contact the member, parents and guardians, to inform them of meetings and events that the District/Sections intend to run/attend, and also to distribute information from Scouts UK, the County Scout organisation etc.
- Your religion to respect your beliefs with regards to activities, food and holidays.
- Your attendance and badge progress data to enable awards to be gained (adults and youth members).
- DBS, Leader Application, Roles and Permits/Qualifications data (adults and certain 16+ year olds only) to ensure that Leaders are suitably vetted and qualified
- Event ("one day activity" and camps forms) data and accident records to support event planning and safety
- Photographs taken at Scout events
- Financial/Gift Aid information to enable proper accounts to be maintained within the District
- Data access or deletion requests you make to record the request time and scope for these.
- Your Data Privacy permission form (this form!) to record that you have given permission for all the above

If you would like more information about Data Privacy in the District, please contact your Section Leader (Explorers and Network), or the District Commissioner (adults) and ask to see a copy of the District Data Privacy Policy, of which this Notice is a summary.

### Permission Statement

I give permission for my Personal Data to be gathered, maintained and used by the Scout/ Cub/ Beaver Leaders acting on behalf of Macclesfield & Congleton District Scout Council, the Data Controller, as described in the "Macclesfield & Congleton District Scouts Data Privacy Policy".

If you are unhappy about any of the above items, please delete and initial that item when you return the permission slip.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form to your Section leader (Youth members), or the District Commissioner (Adults)